DATAFLOW

ONLINE PROCUREMENT SOFTWARE

SOLUTIONS THAT MAKE A DIFFERENCE

SYSTEM OVERVIEW

Dataflow is an online Purchase-Pay solution; encompassing everything from Request for Quote to Punch Out, Requisition and Authorisation. It is ideal for any organisation operating out of multiple locations or with a large user base.

Dataflow is a MS SQL based system and features multi-tiered authorisation and workflow processes in a web-based environment. A part of the Dataflow range of financial management software solutions, it can also be used as a standalone solution and integrates seamlessly with existing accounting and ERP solutions.

Once you have installed Dataflow at your head office, purchase orders can be raised from anywhere using the intuitive, web-based application. Custom controls for budget and authorisation allow you to configure workflows to suit your business and the built-in email agent makes distribution of information quick, easy and auditable.

Dataflow eProcurement provides a greater degree of control over your purchasing. Management information improves price negotiation and supplier selection and helps you anticipate future purchasing needs.

"AFTER INVESTIGATING THE MARKET AT SOME LENGTH, WE FOUND THAT DATAFLOW WAS THE SOLUTION THAT BEST MET ALL OUR REQUIREMENTS. IT STOOD OUT FROM THE REST IN TERMS OF FUNCTIONALITY AND FLEXIBILITY."

FINANCIAL CONTROLLER, ISOLA

EASY SET-UP

As a web-based application, Dataflow eProcurement can be set up and configured for multiple departments or locations without the need of an IT department. Dataflow is easy to set up and use, it requires very little training and rapidly puts you back in control of your purchasing process.

FULLY INTEGRATED

Dataflow eProcurement seamlessly integrates with Dataflow Financial and Supply Chain Management solutions to streamline business processes and eliminate repetition, providing consistent, accurate and up-to-date information and analysis.

DOCUMENT MATCHING

Electronic invoices can be accepted from your suppliers as the system provides high volume matching routines to associate invoice details with goods received notes or purchase orders; speeding up the transaction process.

DEPARTMENTAL BUDGETING

Dataflow eProcurement features departmental budgetary controls, with e-mail notification to budget holders to further enhance your control over expenditure.

AUTHORISATION WORKFLOW

Authorisation control allows you to make sure that purchase orders are channelled to the appropriate authority; depending on purchase type, value or location. Workflows can also be configured for multiple fall-back authorisers, in case of illness, leave etc.

PART DELIVERIES AND BACK-ORDERS

Dataflow eProcurement is designed to handle complex orders. Part-deliveries, multiple orders and under or over-delivered consignments are easy to manage. In the case of part-deliveries, outstanding back-orders are recognised as awaiting delivery and outstanding values are included on goods received documentation. Part or full delivery of multiple orders can also be consolidated onto a single document.

SUPPLIER HISTORY

Extensive on-screen enquiries allow you to review current and historical orders, tracking order progress through delivery and invoice. The supplier overview (available from both the enquiry and order entry windows) provides a detailed record of previous order quantities and prices, account balances and cumulative spend.

NOTES

A Notepad facility lets you record conversation or other contractual details which can be included on printed documents, if required, either as document header or footer notes or attached to the individual order lines.

ONLINE ORDER PROCESSING

Dataflow eProcurement allows you to take control of your purchasing, improve the accuracy of reporting and improve the productivity of remote staff by enabling online purchase order processing via the web. Even greater control can be achieved by extending the system to include departmental budgetary control and e-mail notification to budget holders for authorisation.

Authorised purchase orders can be automatically emailed to suppliers with a range of receipts available at the point of delivery to provide visibility of the entire process. Receipts can be sent electronically, where they are automatically matched to the appropriate purchase order.

KEY BENEFITS

- Multi-tiered authorisation hierarchy and workflow processes

- Ideal for large organisations with remote user base

- Delegate and allow your team to grow

- Improves Efficiency, save time and reduce error rates

- Purchase Control's powerful search and reporting functionality means you have all the facts and figures you need in relation to your purchasing at your fingertips

- Extensive configuration features enable you to optimise the purchase order process to suit your business

- Makes Purchase processing simple by handling all orders from one centralised, user-friendly system

- Purchase invoice matching and reconciliation

- Maintain accurate cost of sales data

- Automatic generation and posting of journal Accruals for the monthly management reports

- See purchase and product pricing history with supplier

- See who you have bought a particular item from in the past

- Control back-order items due from the supplier

- Show goods ordered but not delivered, invoiced, etc.

- See financial commitment that is not accounted for

- Empower your team with information

- Prevent Over Purchasing and eliminate any dispute

"IT IS VERY USEFUL FOR US TO HAVE WEB-BASED ACCESS TO DATAFLOW, AS WE HAVE STAFF WHO TRAVEL A LOT AND IT IS HELPFUL TO BE ABLE TO ACCESS THE SYSTEM SYSTEM REMOTELY"

FINANCE DIRECTOR,
ACROPOLIS CAPITAL MANAGEMENT

PUNCH-OUT

The Dataflow PunchOut facility makes it possible to access a supplier's web site from within the Dataflow eProcurement system and reduces the need to maintain supplier catalogues. Items selected are returned in the form of a purchase order; providing greater control of purchasing and encouraging use of approved suppliers.

Dataflow offers a best-in-class solution for business-to-business transactions. Our customers use PunchOut to facilitate large purchase requisitions, both remotely and in-house. Note: PunchOut is only available for suppliers who provide the facility as a complimentary layer on top of their shopping cart.

KEY BENEFITS

- There is no need for the publication and maintenance of the supplier's catalog on your side

- PunchOut will eliminate the risk of creating errors during the maintenance process

- As catalogs are maintained by suppliers and available online, you have up to the minute access to the items details

- By accessing catalogs from within Dataflow E-Procurement system, procurement managers and other users access their negotiated prices with preferred suppliers

- PunchOut will simplify the buying process by letting users conduct product searches of the supplier within Dataflow Purchase Ordering system

- Allow staff to place orders via the web while retaining authorisation control

- Using online automation, buyers enhances their productivity due to faster order processing

CONTACT DETAILS

DATAFLOW (UK) LIMITED - HEAD OFFICE

Dataflow House

Mill Mead, Staines-Upon-Thames, Middlesex

TW18 4UQ

Tel:	+44 0845 456 1020
Tel:	+44 (0)1784 454171
Fax:	+44 (0)1784 460806

DATAFLOW (UK) LIMITED - EDINBURGH OFFICE

Harbour Point

Newhailes Road, Musselburgh, Midlothian

EH21 6SJ

Tel:	+44 0845 456 1020
Fax:	+44 (0)131 653 2079

DATAFLOW (UK) LIMITED - BRIGHTON OFFICE

28 Bolney Avenue

Peacehaven, Brighton, East Sussex

BN10 8NA

Tel:	+44 0845 456 1020
Fax:	+44 (0)1273 581333

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